



GENERAL REGULATIONS 2012

1. ENROLMENT

In order to enroll please send the enrollment form or to Academia CILE, Calle Cister 4, 29015 Málaga/Spain or to our email address info@academia-malaga.com

The enrollment will be valid after it has been confirmed by the school.

2. PAYMENT OF FEES

With the enrollment you will have to send a deposit of 60 Euro for the course, and 90 Euro for the lodging. The rest of the school and accommodation fees must be paid not later than three weeks before the course starts. Late bookings require immediate payments. These payments should be made directly to CILE or to the bank account indicated by the school in the confirmation letter.

3. CANCELLATIONS

An enrollment may only be cancelled by a certified letter or telegram. If the enrollment is cancelled more than three weeks before the course begins, only the deposit is forfeited. In case of later cancellation the students will receive a 50% refund of course fees less the deposit and accommodation fees paid. Should a student withdraw before the end of the booked course, no refunds of any kind will be made.

4. ACCOMMODATION

Accommodations are booked from the day before course commencement to 12 a.m. of the day after the course ends. In case of an early arrival or a late departure, accommodation - if available- will be charged pro-rate. No refunds will be made in case of later incorporation to the accommodation booked or earlier departure.

The student is responsible for any damages to the apartment, appliances, furniture or other persons. 60 € of the deposit paid will be returned to the student only upon vacation of the apartment, providing the rooms and their contents are in comparable condition to move-in.

5. PUBLIC HOLIDAYS

No classes will be held on public holidays. On the day of the grading tests, classes will be held only for the beginner group.

6. INSURANCE

Students are not insured by CILE or the host family against illness, accident, theft or any loss of personal effects. We cannot accept responsibility for any accidents during the course, on excursions or group activities. We would advise students to obtain necessary information about medical insurance in their own country.

7. STUDENTS` MAIL

The students` mail during the course may be addressed to the school.

8. VARIOUS

The maximum number of students in the course group is 8. Nevertheless, the school reserves the right to place, in exceptional cases and for a short time, a 9th person in the group.

The minimum age of participants is 16 years.